

~~SECRET~~

OS REENTRY
FILE Sec-1

25X1

21 July 1983

25X1

MEMORANDUM FOR: Deputy Director for Administration
FROM:
Director of Security
SUBJECT: Office of Security Significant Activities
Week of 14 July 1983

1. This memorandum is for information only.
2. The activities of the Office of Security during the week of 14 - 20 July 1983 were highlighted by the following items:

° On 20 July, the Director of Security addressed the conference of senior OD&E managers and project officials at He spoke to the topic of the overall Agency security posture as well as several security items of specialized interest, such as industrial security.

* ° The Security Education Group is nearing completion of its project directed at revising the EOD Security Indoctrination and Security Awareness Programs. As part of this effort, the Director of Security was recently videotaped for the purpose of welcoming new EOD's into the Agency. The videotape, which expresses a warm welcome and congratulations to the EOD's, also affords a general overview of basic security practices and procedures. Other efforts by SEG to improve its program includes additional videotape presentations and a new generation of slides and related material.

* ° On 15 July, the Director of Security met with his State Department counterpart and officials of other agencies who occupy embassies and consulates overseas. The meeting was dedicated to discussions and plans for enhanced security in embassies and consulates in the future to lessen the threat posed by incidents such as the Beirut bombing. As a result of this meeting there is an effort to develop a

~~SECRET~~

25X1

SECRET

25X1

formal interagency agreement with emphasis directed at
- combating the multithreat scenario.

° On 15 July, senior officials of the Office of Security met to discuss various topics including increased administrative efficiency, more productive use of personnel in the mid-level grades, performance appraisal reports, and perceived office problems and priorities in the last quarter of the year.



° The Chief of the Information Review Group, accompanied by the Information Review Officers of the Office of Personnel and the Directorate of Science and Technology, recently presented a panel discussion at an OTR Management and Training Division seminar. The seminar focused on aspects of the Freedom of Information and the Privacy Acts and the panel explained the procedures within respective components for responding to requests under these acts.

SECRET

SECRET

25X1



° Several letters were recently produced and sent over the signature of the DCI to public affairs officials in the Intelligence Community describing a new consultive service available to Community members on unauthorized disclosure matters. A meeting is scheduled in the near future for public affairs officers and security officials to discuss the service and the tremendous problem posed by unauthorized disclosures.



25X1

* Items which may be of interest to the DDCI

SECRET

SECRET

Distribution:

Orig & 2 - Adse

1 - D/Security

① - OS Registry

1 - PPG Chrono

1 - DD/PSI

1 - DD/PTAS

OS/P&M/PPG

21 July 83

25X1

SECRET